

DRAFT

National Education Policy-2020

**Common Minimum Syllabus for Uttarakhand State Universities and
Colleges**

ABILITY ENHANCEMENT COURSE (AEC)

DEPARTMENT OF ENGLISH AND FOREIGN LANGUAGES

SOBAN SINGH JEENA UNIVERSITY

Department of English and Foreign Languages

ABILITY ENHANCEMENT COURSE (AEC)– English Communication in Practice

No. of Hours-30

(30 Hours Practical)

CREDIT DISTRIBUTION, ELIGIBILITY, AND PRE-REQUISITES OF THE COURSE

Course Title	Credits	Credit distribution of the Course			Eligibility criteria	Pre-requisite of the course (if any)
		Lecture	Tutorial	Practical/Practice		
AEC: English Communication In Practice	2	0	0	2	XII	Nil

Semester I

Learning Objectives:

- Learn the fundamentals of clear and confident communication focusing on pronunciation, stress, and intonation.
- Develop the ability to introduce themselves and others and engage in small talk and daily interactions with confidence.
- Acquire practical skills in handling inquiries in real-life situations such as banks, hospitals, airports, and more.
- Improve presentation skills, including storytelling, narration and overcoming stage fear and speaking anxiety.

Learning Outcomes:

After studying this course, students will be able to,

- Pronounce words correctly, using appropriate stress and intonation or clear communication.
- Engage confidently in introductions, casual conversations, and polite exchanges in both personal and professional settings.
- Demonstrate effective communication skills through role-plays, group discussions, and interviews on various topics.
- Organize and deliver short presentations, debates, and storytelling exercises with clarity, engaging an audience effectively.
- Handle stage fright and speaking anxiety through practical techniques, including self-assessment and peer feedback.

Unit	Topic
Unit I	Basics of clear and confident communication: Pronunciation, stress, and intonation

	Introducing yourself and others Small talk and daily interactions Polite expressions: greetings, requests, apologies Activities: Pronunciation drills and tongue twisters Roleplay: Meeting new people, making polite conversation
Unit II	Smart Conversations: Asking questions, giving directions; Describing events, people, places; Handling inquiries: bank, hospital, airport, etc.; Expressing opinions Activities: Dialogue building, situation-based role play, group discussion on current topics, Interview practice
Unit III	Presentation Skills: Debates, Storytelling and Narration Skills; Handling Stage Fear and Speaking Anxiety Activities: Short presentations with peer feedback, Debates in pairs/groups, Extempore Speech and storytelling, Audio/Video recording and self-assessment

Recommended Readings:

- *Foundation Course in English Language* (Revised, 2022) by H P Pathak et al.
- *Communication Skills in English* by Shilpa Sapre- Bharmal et al.
- *Spoken English* by R.K Bansal and J.B. Harrison

Note:

Examination: Subject to the University's directions.